GOVERNMENT POLYTECHNIC, MUMBAI

Procedure and Document Required for Mark Sheet/Certificate

Download Form From Website: www.gpmumbai.ac.in -→ Exam cell -→download Section

- Duplicate Marksheet : Police Compliant copy (NC) ,Online Payment Receipt.
- Transcript : All Credit and final Mark Sheet Xerox copy and Online Payment Fee Receipt.
- Migration Certificate : Final Mark Sheet Xerox and Online Payment Fee Receipt.
- Diploma Certificate : 2 Photos Passport Size, Final Marksheet Xerox, Leaving Certificate Xerox and Online Payment Fee Receipt.
- Final Marksheet : No Dues Form with all Credit Marksheet Xerox.
- Verification (for Institute Purpose) : Institute/College Letter ,Final Marksheet/Certificate Xerox Copy, Online Payment Fee Receipt.
- Verification (for Institute Purpose) : Company Letter, Final Marksheet/certificate Xerox copy, Online Payment Fee Receipt.
- Mode of Instruction : Final Marksheet/Certificate Xerox copy, Online Payment Fee Receipt.
- Equivalence : Final Marksheet/Certificate Xerox Copy, Online Payment Fee Receipt.

- No Backlog Certificate : All Credit Marksheet and Final Marksheet Xerox Copy, Online Payment Fee Receipt.

- Name Correction on Marksheet : SSC Marksheet Xerox and Online Payment Fee Receipt.

- Name Correction on Certificate : SSC Marksheet Xerox and Online Payment Fee Receipt.

- Verification & Attestation of Documents: All the document whichever want to be attested and original copies of the same, and Online Payment Fee Receipt.

- VF1 : Self Attested Gazette copy , and online payment fee receipt (Rs. 100/- per course + application charges Rs. 50/ Total Rs. 150)

- VF2 : (only apply for 2 courses) : Self Attested Gazette copy , and online payment fee receipt (Rs. 500/- per course + application charges Rs. 50/)

- VF3 : (For applying to VF3, it is compulsory to attach photocopy of Answer book collected after VF2): Attach photocopy of Answer book issued and online payment fee receipt (Rs. 500/- per course + application charges Rs.50/) Maximum Two courses.

How to Do Online Payment :

For Fee Payment : visit GPM website : www. gpmumbai.ac.in

--> click on Online Payment ---->Payment Category ----> Fee Payment

Timing to Visit Exam Cell for Students 2:00 PM to 5:00 PM

Government Polytechnic, Mumbai
Fees Related to Exam Cell

Sr.	Services	Fees
1	Verification of Marksheet (Education purpose)	Rs. 150/- per Marksheet
2	Verification of Marksheet (Service purpose)	Rs. 1000/-
3	Verification & Attestation of Documents	Rs. 1000/-
4	Verification of Certificate	Rs. 200/-
5	Duplicate Marksheet	Rs. 200/- per Marksheet
6	Duplicate Certificate	Rs. 350/-
7	Name Correction on Marksheet	Rs. 200/- per Marksheet
8	Name Correction on Certificate	Rs. 200/-
9	Miscellaneous Certificate (HSC Equivalance/Mode of Instruction /No Backlog etc.)	Rs. 200/-
10	Migration Certificate	Rs. 200/-
11	Transcript Certificate	Rs. 800/- first copy Rs. 400/- per additional copy
12	Diploma Certificate / Convocation	Rs. 250/-

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