Government Polytechnic, Mumbai

(An Autonomous Institute of Government of Maharashtra)

49, Kherwadi, A.Y Jung Marg, Bandra (East), Mumbai- 400051

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Outward No.:GPM/10.09/Even Sem/2024-25/ 2-36   Date: 18/02/2025

EVEN TERM 2024-25
Schedule for Course and Exam Registration
Regular, Detained and Backlog Students

(Strictly follow Schedule to avoid any Penalty)

A. **For Regular Students**
   All Regular(eligible) students for the current academic year 2024-25 can register course and exam registration for Even Semester in due course of time

B. **For Detained Students**
   Before course and exam registration during Even semester, all Detained students (Maximum 2 courses) has to pay Rs. 1000/- per course and Exam Fees (through online link available at institute official; web-portal) for the current academic year 2024-25, only thereafter they are eligible for the course and exam registration. This paid Receipt student has to show in department during course and exam registration.

Course Registration and Exam Registration for EVEN 2024-25 Term for **Regular, Detained and Backlog Students** of the institute are as follows.
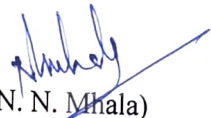
Sr. N	Activity	Schedule	Remark
1	**Course Registration**	24th Feb to 28TH Feb 2025	Regular Students
2	**Course Registration**	24th Feb to 28TH Feb 2025	For Detained Students
3	**Exam Registration**	24th Feb to 9th March 2025(Midnight)	Regular students (with regular exam fees)
4	**Exam Registration**	24th Feb to 9th March 2025(Midnight)	Backlog students (with regular exam fees)

Detailed Schedule for Exam Registration (for Regular as well as Backlog Students)

Activity	Schedule
Exam Registration with Exam Fees of Rs. 570/- (only for backlog subject students)	24th Feb to 9th March 2025(Midnight)
Exam Registration With Exam Fees of Rs. 570/- and **Late Fees of Rs 500/- Per Week** will be added	10th March to 27th April 2025(Midnight)

Instruction for Course & Exam Registration:

1. First Department will complete the Course Registration activity till 9th March 2025 and thereafter student will complete exam registration activity (till 9th March 2025 (Midnight)) in the schedule time through their own login ID. Then student will confirm the printout receipt of exam registration with the signature of the Department Exam Coordinator / HOD. All the concerned students must follow all these procedure carefully.

2. Detained students will pay Rs 1000/- per course for the course registration of detained subjects. Then he has to pay exam fees and complete the activity as mentioned in above instruction 1.

3. Due to non-availability of **Old MIS server**, P02, P-07, P-11, P-16 & P-18 scheme students will complete their course and exam registration by submitting manual form to their respective Departments. These forms are available at our institute website in download section. After completing this process finally submit these forms to exam cell.

(Dr. N. N. Mhala)
Principal
Government Polytechnic Mumbai

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1. All Heads of Departments –Kindly inform to students in time and Display on Notice Board for further necessary actions.