



Government Polytechnic, Mumbai
49, Kherwadi, Ali Yawar Jung Marg, Bandra [E], Mumbai-400 051

E-Mail : gpmumbai@gpmumbai.ac.in / Web : www.gpmumbai.ac.in

Outward No. : GPM/10.09/2020/ 028

Date: 30/01/2020

EVEN TERM 2019-20

**SCHEDULE FOR EXAM REGISTRATION OF REGULAR STUDENTS AND
BACKLOG STUDENTS.**

Schedule for exam registration EVEN 1920 term of regular and backlog students will be as follow.

S.N.	ACIVITY	SCHEDULE		
		START DATE	END DATE	DURATION
1	EXAM REGISTRATION WITH EXAM FEES OF RS. 480/-	10 th Feb 2020	13 th Feb 2020	04 days
2	EXAM REGISTRATION WITH EXAM FEES OF RS. 480/- AND LATE FEES OF RS 250/-	14 th Feb 2020	20 th Feb 2020	05 days
3	EXAM REGISTRATION WITH EXAM FEES OF RS. 480/- AND LATE FEES OF RS 500/-	24 th Feb 2020	29 th Feb 2020	06 days
4	EXAM REGISTRATION WITH EXAM FEES OF RS. 480/- AND LATE FEES OF RS 500/- PER WEEK	2 nd March 2020		
5	EXAM REGISTRATION WITH SUPER PENALTY VIDE ORDER : GPM/10.09/odd 16-17/196 dated 19/12/2016	After Display of Final Time table & Before one day start of Final Exam		

Instruction for Exam Registration:


1. Exam Registration form (available on website) will be filled by the Regular Students with backlog courses and Ex-Students manually.
2. Students should pay Examination fee online, the link is given on institute website for online payment: <http://gpmumbai.ac.in> under ONLINE FEE PAYMENT option. After the successful transaction, take the printout of receipt in which student enrollment number, name and amount is included and submit to concern Department along with exam registration form.
3. Concerned staff will check the form for its correctness and eligibility of the candidate for course and exam registration as per rules and sign on the form along with online fee receipt attached. Registration for regular and backlog courses for exam should be checked scrupulously by the concerned staff as per teaching and examination scheme approved by PBOS.
4. Supporting staff of the department will mark the form with signature stamp or department stamp of HOD.

5. Concerned supporting/teaching staff as assigned by the HOD will make online entries of the exam registration..
6. The Department should give the copy of exam registration slip to the student or prepare consolidated list of students registered for exam along with courses and put in on Department Notice board and submit a copy of same to exam cell.

All the above activity will be carried out in the respective department on the scheduled dates.

HOD will make necessary arrangement.

All the concerned students are required to take a note of it


Principal
G.P. Mumbai

Copy to

1. All Heads of Departments – for Display of Notice of exam registration and issue of forms and necessary actions.

GOVERNMENT POLYTECHNIC, MUMBAI.

(An Autonomous Institute of Govt. of Maharashtra)

EXAM REGISTRATION FORM

TERM- EVEN1920

Semester:	I /II/III/IV/V/VI	Term : / Odd/ Even	Date
Enrolment No.		Programme : Diploma in	
Name of Student			
Email id			
Phone No.			

To,
The Principal,
Govt. Polytechnic, Mumbai.

Sir/Madam,

I Request your permission to register myself for the **EVEN 2019-20** examinations as mentioned below:

Courses to be Registered for Examination:

S.N.	Course Code	Regular/Backlog R/X	Course Title	Credits
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Last examination appeared	ODD/EVEN 20
Attach Xerox copies of all the previous mark sheets.	

Yours Obediently,

Date : _____

Signature of Student

(For Office Purpose only)

Received 1. Course Registration Fee Re

2. Exam fees Re.

3. Late fees Re.

Total Fees Re.

Receipt No.

Date

Cashier

Signature of Concern Staff

Approved for Online Registration (Departmental Purpose)

Signature of verifying officer

Signature of the Head of the Dept.

Principal
Government Polytechnic, Mumbai