




GOVERNMENT POLYTECHNIC, MUMBAI
(An Autonomous Institute of Government of Maharashtra)

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GPM/10.09/Even Sem/2023-24/014

Date: 24/01/2024

EVEN TERM 2023-24

Schedule for Course and Exam Registration of Regular, Detained and Backlog Students

(Strictly follow Schedule to avoid any Penalty)

A. For Regular Students

All regular (eligible) students for the current academic year 2023-24 can register course and exam registration for even semester in due course of time.

B. For Detained Students

Before course and exam registration during Even semester, all Detained students (maximum two courses) has to pay Rs. 1000/- per course and Exam Fees (through online link available at institute official web-portal) for the current academic year 2023-24, only thereafter they are eligible for the course and exam registration. This paid Receipt student has to show in department during course and exam registration.

Schedule for Course Registration and Exam Registration for **EVEN 2023-24 Term** for **Regular Detained and Backlog Students** of the institute is as follows.

S. N.	Activity	Schedule	Remark
1	Course Registration	29 th January 2024 To 30 th January 2024	Regular Students
2	Course Registration	29 th January 2024 To 30 th January 2024	For Detained Students
3	Exam Registration	05 th February 2024 To 11 th February 2023 (Midnight)	Regular students
4	Exam Registration	05 th February 2024 To 11 th February 2024 (Midnight)	Backlog students (with regular exam fees)

Detailed Schedule for Exam Registration (for Regular as well as Backlog Students)

Activity	Schedule		
	Start Date	End Date	Duration
Exam Registration with Exam Fees of Rs. 550/- (only for backlog subject students)	05 th February 2024	11 th February 2024 (Midnight)	07 days
Exam Registration With Exam Fees of Rs. 550/- and Late Fees of Rs 500/- Per Week will be added	12 th February 2024 onwards till 07 th April 2024 (Midnight)		

Instruction for Course & Exam Registration:

1. First Department will complete the Course Registration activity during 2 days (29th & 30th January 2024) and thereafter student will complete exam registration activity from 05th to 11th February 2023 (Midnight) in the schedule time through their own login ID. Then student will confirm the printout receipt of exam registration with the signature of the Department Exam Coordinator / HOD. All the concerned students must follow all these procedure carefully.
2. Detained students will pay Rs 1000/- per course for the course registration of detained subjects. Then he has to pay exam fees and complete the activity as mentioned in above instruction 1.
3. Due to non-availability of **Old MIS server**, P02, P-07, P-11, P-16 & P-18 scheme students will complete their course and exam registration by submitting manual form to their respective Departments. These forms are available at our institute website in download section. After completing this process finally submit these forms to exam cell.



(Dr. N. N. Mhala)

Principal

Government Polytechnic Mumbai

Copy to

1. All Heads of Departments, First Year Coordinator –Kindly inform to students in time and Display on Notice Board for further necessary actions.